

SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.

(A Wholly Owned Subsidiary of SBI)
CIRCLE OFFICE

2nd Floor, SBI, Patna Main Branch, West Gandhi Maidan, Patna-800 001 Bihar, India

Part - I

(Technical Bid)

TENDER FOR ENERGY & SAFETY AUDIT OF SBI, LOCAL HEAD OFFICE, PATNA AND SBI, MAIN BRANCH, PATNA BUILDING

(Auditor / Firm having BEE certified Energy Auditors / Firms are only eligible.)

(Auditor / Firm should submit proof of the same)

Tender reference No: PAT202006007

TENDER SUBMITTED BY:		
NAME	:	
ADDRESS	:	
GSTIN NO	:	
DATE	:	



SBIIMS, Patna Circle on behalf of SBI, Local Head Office, Patna invites Sealed tenders / quotations from Auditors / Firm / Institution having experience in Energy & Safety Audit of Large building in Two Part Bid System for Energy Audit of SBI. LHO Patna and Main Branch, Patna building.

The pre-qualification criteria for selection of Auditor / Firm / Institution shall be as under:

- (i) The Auditor / Firm / Institution should be BEE certified energy Auditor.
- (ii) They should have requisite experience in Energy & Safety Audit not less than 1 year of building like Govt. / reputed PSU / Large Private Sector / MNC etc.
- (iii) They have possessed PAN No. and GST No.

The Bank will have the right to relax the minimum pre-qualification criteria in exceptional circumstances.

The other details of the tender are as under:

1.	Name of Work and	d Energy & Safety Audit of SBI, LHO Patna and Main Branch,		
	location of work.	Patna Building		
2	Scope of work	To improve the energy efficiency, proper utilization of energy and control the Noise level of Generators at LHO campus. It also covers Energy management of lighting system, Split Air conditioning system, Central Air conditioning system, Lifts, Solar System, Diesel Generator sets, cabling & wiring and other Electrical system installed at SBI, LHO Patna and Main Branch, Patna		
ര	Cost of Tender Papers (Processing fee) Non-refundable	Rs.1000/- (Rupees One thousand only) through "SB COL-LECT" payment portal by using SBI Internet Banking site www.onlinesbi.com . The receipt of payment to be submitted along with the technical bid. Without tender processing fee tender will be rejected. The steps involved in making the payment is provided at Annexure-A		
4	Earnest Money Depo- sit (EMD)	NIL		
5	Availability of Tender document.	12.06.2020 to 30.06.2020 from Bank's website "https://www.sbi.co.in/portal/web/home/procurement-news"		
6	Last date, time and place for submission	The interested Auditor / Firms / Institutions are required to submit / enclose the copies of following document on or before Dt. 30.06.2020 up to 02:00 PM.: i) Payment receipt of the Tender processing fee. ii) Copy of BEE certified Auditor and other relevant documents.		
7	Date, Time and Place	Technical bid (Part-1) at our Office: At 2:30 PM on Dt.30.06.2020		



	of opening of	SBIIMS, Circle Office, 2 nd Floor, SBI, Patna Main Branch, West	
	Technical Bid.	Gandhi Maidan, Patna-800 001 Bihar.	
	reeninear Bia.	Authorized representatives of vendors may be present during opening	
		of the Technical Bids. However, Technical Bids would be opened	
		even in the absence of any or all of the vendor representatives.	
8	Date, Time and Place	The Price bid (Part-2) of only technically qualified bidder shall be	
	of opening Price Bid.	opened at our office on Dt.30.06.2020 at 2.30 P.M.	
	J		
9	Validity for Offer	3 (Three) Months from The Date of Opening of Price-Bid	
40	The factor of the second of th		
10	Time for completion	30 days from date of Commencement.	
	of work.		
11	Deduction of income	e A) Income Tax will be deducted at source as per Govt. Guidelines.	
	tax and GST	The moome rax min so accused at course do per cours cardomico.	
		B) Reimbursement of GST will be made only on submission of proper	
		GST invoice as per applicable GST provision. The contractor should	
		comply with the following;	
		3,	
		The Firm should have GST Registration Number	
		2. Invoice should specifically/separately disclose the amount of GST	
		levied at applicable rate as per GST provision	
		Toviou at applicable rate de per GGT provision	
12	Terms and Mode of	i) Payments will be made after successful completion of the Energy	
	payment	Audit and submission of all reports. No advance will be payable.	
	0 1 1 5		
14	Contact Person,		
	Phone No of officials.	Binay Kerketta,	
		Chief Manager (E.E.)	
		SBIIMS Pvt. Ltd.	
		Patna	
		Mobile: 6206130873	
		Email: headpat.sbiims@sbi.co.in	

- In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.
- Those bidders who are qualified in technical bid, their price bid will be opened.
- SBIIMS reserves its rights to accept/reject any/all tender without assigning any reasons whatsoever and no correspondence shall be entertained in this regard.
- Conditional tenders are liable for rejection.

Sd/-(AVP & Circle Head) SBIIMS, C.O. Patna



Tender No. PAT202006007

<u>PART – A</u> TECHNICAL BID

TENDER FOR ENERGY & SAFETY AUDIT OF SBI, LOCAL HEAD OFFICE, PATNA AND SBI, MAIN BRANCH, PATNA BUILDING

1	Name of the Architect / Firm / Institution	
2	Constitution i.e. proprietary, partner- ship or Company	
3	Address, telephone no, mobile no, fax no, email ID along with name of key persons	
4	Year of Establishment	
5	Tender Paper Cost Details (attach copy of SB Collect receipt)	
6	PAN No. (attach copy)	
6	GST No. (if any, attach copy)	
7	Details of similar work executed in Govt. / Semi Govt. / Public Sector / Pvt. Sector etc. during last 3 years (Attach Performance/Order certificate from the user)	

Date:



Tender No. PAT202006007

PART – B

Price Bid

TENDER DOCUMENT

TENDER FOR ENERGY & SAFETY AUDIT OF SBI, LOCAL HEAD OFFICE, PATNA AND SBI, MAIN BRANCH, PATNA BUILDING

PART 'B' SHALL BE OPENED ONLY FOR THE BIDDERS SHORT-LISTED IN TECHNICAL BID.

1	Name of the Auditor / Firm	
2	Postal Address with Telephone / Mobile no and e-mail.	
3	Fees for conducting Energy & Safety Audit for SBI, LHO Patna and SBI, Main Branch, Patna (in Rupees)	
	(excluding GST)	
4	Any other cost	
5	Total Cost (excluding GST)	

GST will be paid as per Govt. norms.

Date:

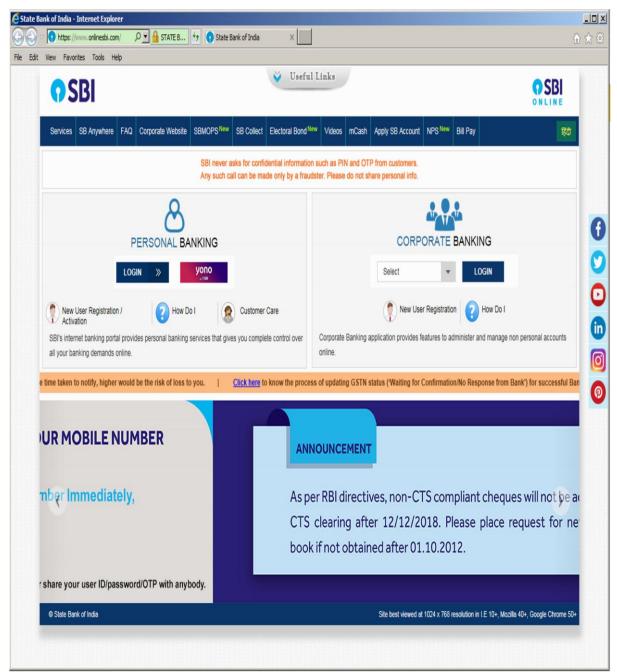
Place:

Signature with Seal



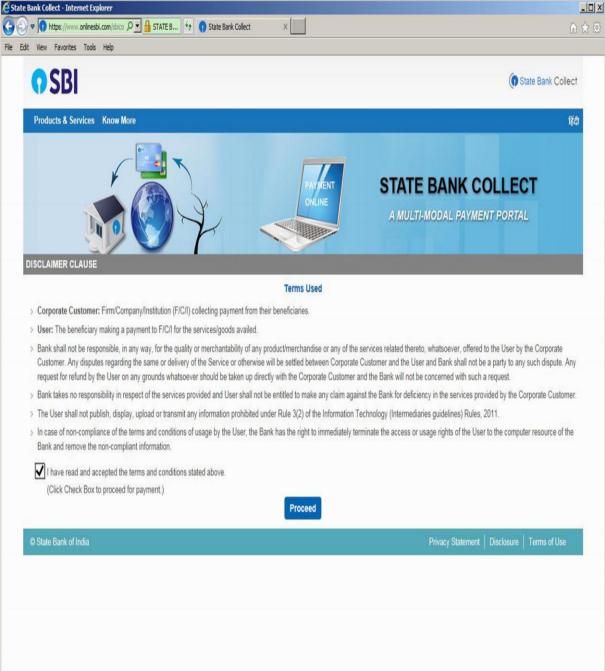
Annexure-I

The Vendor needs to use SBI internet banking site https://www.onlinesbi.com/.



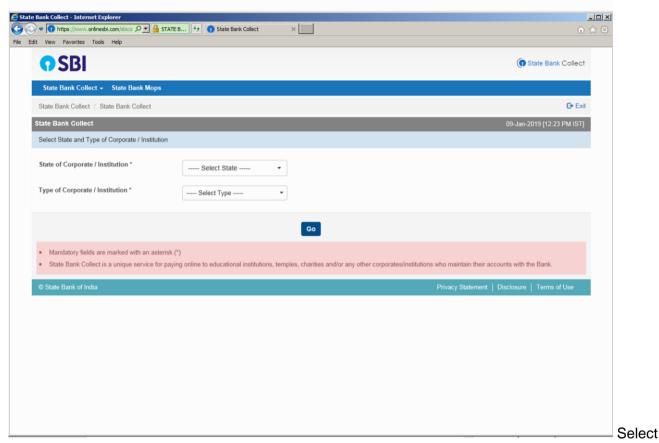
Select "SB Collect" from Top Menu that will lead to the next page:





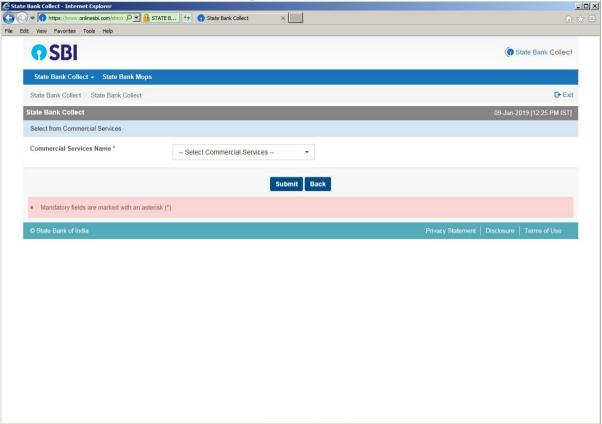
"Proceed" will lead to the next page:



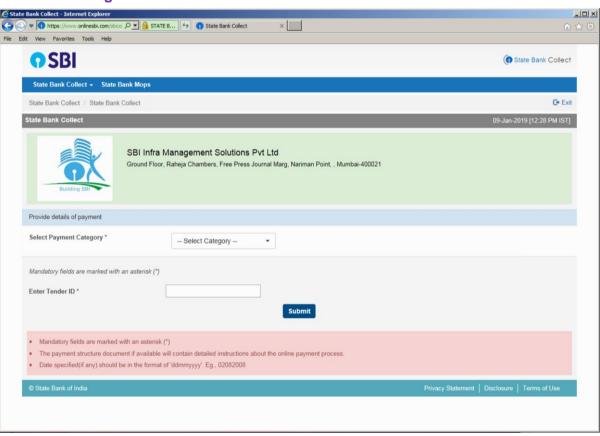


"All India" in "State of Corporate / Institution" & Select "Commercial Services" in "Type of Corporate / Institution". "Go" will lead to the next page:





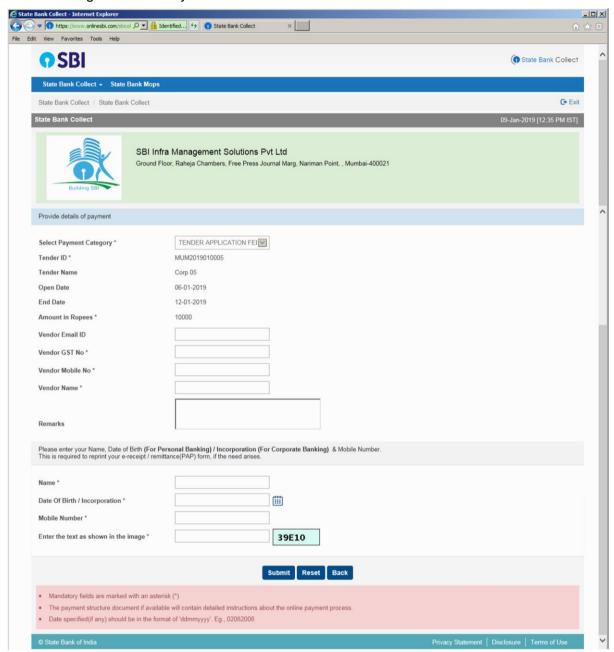
Select "SBI Infra Management Solutions" in Commercial Services Name and "Submit"





Select "Tender Application Fee" in "Payment Category" and enter the "Tender ID" exactly as we preloaded with characters in Uppercase only in place of Circle Codes.

The next Page will be ready with few of the Preloaded Tender Details:



The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

The MIS information made available to circle authorities at the end of every Tenders will also contain this unique Reference No along with all fields shown in the above Page.



GENERAL TERMS & CONDITIONS

Scope of work
 To conduct Energy & Safety Audit of SBI, LHO Patna and Main Branch, Patna Building, to improve the energy efficiency, proper utilization of energy and control the Noise level of Generators at LHO campus. It also covers Energy management of lighting system, Split Air conditioning system, Central Air conditioning system, Lifts, Solar System, Diesel Generator sets, cabling & wiring and other Electrical system installed at SBI, LHO Patna and Main Branch, Patna

[The Energy Audit may be conducted as per the Guidelines of BEE and Reports may be submitted accordingly]

- 2. The audit personnel should be well equipped with the energy audit instrument.
- 3. Detail energy audit report with technical details / readings (like volage, amphere, frequency, thermal temperature of cables, ratings of switchgears etc.) to be submitted by the Auditor to the user.
- 4. The Auditor has to submit report for remedial measures to improve energy efficiency of the Buildings.
- 5. Payment will be made only after successfully conduction Energy audit and submitting complete detail report. No advance will be payable.
- 6. The Audit has to be conduct during office hours i.e.10.00 AM to 5.00 PM.
- 7. The Auditor has to follow and comply all the safety and security norms as per BEE norms.
- 8. During Audit the Auditor / Firm shall be entirely responsible for any accident or injury to the operator and generator set. Any insurance in this regard to done by the Auditor / Firm.
- 9. The Auditors / Firms are requested to visit the site before quoting the rate in the tender.
- 10. Conditional tenders are liable to be rejected.
- 11. Bank reserves the right to accept or reject any or all the tenders received without assigning any reason whatsoever.
- 12. Interested vendors may submit the following documents, duly signed, in the prescribed format placed in

Envelop-I marked as "Technical Bid".

- i) Tender Cost Details
- ii) Earnest Money Deposit (EMD)
- iii) Tender notice (this is the document you are reading now)
- iv) General Terms and Conditions
- v) Technical Bid (Part-A)

The **Price Bid** in the prescribed format should be placed in the **Envelop-II** marked as "**Price Bid**".



The above-mentioned **Envelopes I and II** should be placed together in another envelope super-scribed as "**TENDER FOR ENERGY & SAFETY AUDIT OF SBI, LOCAL HEAD OFFICE, PATNA AND SBI, MAIN BRANCH, PATNA BUILDING**".

- 13. Applications complete in all respects should reach the <u>CIRCLE HEAD</u>, <u>SBI INFRA MANAGEMENT SOLUTION PVT. LTD.</u>, 2ND FLOOR, PATNA MAIN <u>BRANCH</u>, <u>WEST GANDHI MAIDAN</u>, <u>PATNA 800 001 by 3.00 p.m. upto 21.01.2020.</u> The applications may be submitted either through post / courier or in person. Applications received after the said time and date will not be entertained.
- 14. The Technical Bids contained in the Application Form will be opened at 3.30 p.m. on 21.01.2020 in the office of the CIRCLE HEAD, SBI INFRA MANAGEMENT SO-LUTION PVT. LTD., 2ND FLOOR, PATNA MAIN BRANCH, WEST GANDHI MAIDAN, PATNA 800 001. The vendors may depute their representative to remain present during opening of the Technical Bid.
- 15. Evaluation of the Technical Bids will be carried out by a Committee of Bank Officers and the short-listed bidders will intimated suitably. Thereafter, Price Bid will be opened on a specified date and time which will be intimated to the shortlisted bidders in advance. **L1 will be selected on the basis of lower cost charges**.
- 16. Mere fulfillment of the criteria does not necessarily ensure short listing. Bank reserves the right to reject any or all quotations, without any reason.
- 17. For queries, please contact:
 - (1) Chief Manager (E.E.), SBIIMS, CO Patna, Mo : 6206130873 E-mail:headpat.sbiims@sbi.co.in
 - (2) Shri Shashi Bhusan, Asstt. Manager (E.E.), SBI, LHO Patna Mobile: 9431818674

Circle Head SBIIMS, Circle Office, Patna