



SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.

(A Wholly Owned Subsidiary of SBI)

CIRCLE OFFICE

2nd Floor, SBI, Patna Main Branch, West Gandhi Maidan, Patna-800 001 Bihar, India

Part – I

(Technical Bid)

**TENDER FOR ENERGY & SAFETY AUDIT OF SBI, LOCAL HEAD OFFICE, PATNA
AND SBI, MAIN BRANCH, PATNA BUILDING**

(Auditor / Firm having BEE certified Energy Auditors / Firms are only eligible.)

(Auditor / Firm should submit proof of the same)

Tender reference No: PAT202006007

TENDER SUBMITTED BY:

NAME : _____

ADDRESS : _____

GSTIN NO : _____

DATE : _____



NOTICE INVITING TENDERS

SBIIMS, Patna Circle on behalf of SBI, Local Head Office, Patna invites Sealed tenders / quotations from Auditors / Firm / Institution having experience in Energy & Safety Audit of Large building in Two Part Bid System for Energy Audit of SBI. LHO Patna and Main Branch, Patna building.

The pre-qualification criteria for selection of Auditor / Firm / Institution shall be as under:

- (i) **The Auditor / Firm / Institution should be BEE certified energy Auditor.**
- (ii) **They should have requisite experience in Energy & Safety Audit not less than 1 year of building like Govt. / reputed PSU / Large Private Sector / MNC etc.**
- (iii) **They have possessed PAN No. and GST No.**

The Bank will have the right to relax the minimum pre-qualification criteria in exceptional circumstances.

The other details of the tender are as under:

1.	Name of Work and location of work.	Energy & Safety Audit of SBI, LHO Patna and Main Branch, Patna Building
2	Scope of work	To improve the energy efficiency, proper utilization of energy and control the Noise level of Generators at LHO campus. It also covers Energy management of lighting system, Split Air conditioning system, Central Air conditioning system, Lifts, Solar System, Diesel Generator sets, cabling & wiring and other Electrical system installed at SBI, LHO Patna and Main Branch, Patna
3	Cost of Tender Papers (Processing fee) Non-refundable	Rs.1000/- (Rupees One thousand only) through "SB COLLECT" payment portal by using SBI Internet Banking site www.onlinesbi.com. The receipt of payment to be submitted along with the technical bid. Without tender processing fee tender will be rejected. The steps involved in making the payment is provided at Annexure-A
4	Earnest Money Deposit (EMD)	NIL
5	Availability of Tender document.	<u>12.06.2020</u> to <u>30.06.2020</u> from Bank's website "https://www.sbi.co.in/portal/web/home/procurement-news"
6	Last date, time and place for submission	The interested Auditor / Firms / Institutions are required to submit / enclose the copies of following document on or before Dt. <u>30.06.2020</u> up to <u>02:00 PM.</u> i) Payment receipt of the Tender processing fee. ii) Copy of BEE certified Auditor and other relevant documents.
7	Date, Time and Place	Technical bid (Part-1) at our Office: At <u>2:30 PM</u> on Dt.<u>30.06.2020</u>



	of opening of Technical Bid.	SBIIMS, Circle Office, 2nd Floor, SBI, Patna Main Branch, West Gandhi Maidan, Patna-800 001 Bihar. Authorized representatives of vendors may be present during opening of the Technical Bids. However, Technical Bids would be opened even in the absence of any or all of the vendor representatives.
8	Date, Time and Place of opening Price Bid.	The Price bid (Part-2) of only technically qualified bidder shall be opened at our office on <u>Dt.30.06.2020 at 2.30 P.M.</u>
9	Validity for Offer	3 (Three) Months from The Date of Opening of Price-Bid
10	Time for completion of work.	30 days from date of Commencement.
11	Deduction of income tax and GST	A) Income Tax will be deducted at source as per Govt. Guidelines. B) Reimbursement of GST will be made only on submission of proper GST invoice as per applicable GST provision. The contractor should comply with the following; 1. The Firm should have GST Registration Number 2. Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provision
12	Terms and Mode of payment	i) Payments will be made after successful completion of the Energy Audit and submission of all reports. No advance will be payable.
14	Contact Person, Phone No of officials.	<u>For any queries:</u> Binay Kerketta, Chief Manager (E.E.) SBIIMS Pvt. Ltd. Patna Mobile: 6206130873 Email : headpat.sbiims@sbi.co.in

- In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.
- Those bidders who are qualified in technical bid, their price bid will be opened.
- SBIIMS reserves its rights to accept/reject any/all tender without assigning any reasons whatsoever and no correspondence shall be entertained in this regard.
- Conditional tenders are liable for rejection.

Sd/-
(AVP & Circle Head)
SBIIMS, C.O. Patna



Tender No. PAT202006007

PART – A
TECHNICAL BID

**TENDER FOR ENERGY & SAFETY AUDIT OF SBI, LOCAL HEAD OFFICE, PATNA
AND SBI, MAIN BRANCH, PATNA BUILDING**

1	Name of the Architect / Firm / Institution	
2	Constitution i.e. proprietary, partnership or Company	
3	Address, telephone no, mobile no, fax no, email ID along with name of key persons	
4	Year of Establishment	
5	Tender Paper Cost Details (attach copy of SB Collect receipt)	
6	PAN No. (attach copy)	
6	GST No. (if any, attach copy)	
7	Details of similar work executed in Govt. / Semi Govt. / Public Sector / Pvt. Sector etc. during last 3 years (Attach Performance/Order certificate from the user)	

Date:

Place:

Signature with Seal



Tender No. PAT202006007

PART – B

Price Bid

TENDER DOCUMENT

**TENDER FOR ENERGY & SAFETY AUDIT OF SBI, LOCAL HEAD OFFICE, PATNA
AND SBI, MAIN BRANCH, PATNA BUILDING**

PART 'B' SHALL BE OPENED ONLY FOR THE BIDDERS SHORT-LISTED IN TECHNICAL BID.

1	Name of the Auditor / Firm	
2	Postal Address with Telephone / Mobile no and e-mail.	
3	Fees for conducting Energy & Safety Audit for SBI, LHO Patna and SBI, Main Branch, Patna (in Rupees) (excluding GST)	
4	Any other cost	
5	Total Cost (excluding GST)	

GST will be paid as per Govt. norms.

Date:

Place:

Signature with Seal



Annexure-I

The Vendor needs to use SBI internet banking site <https://www.onlinesbi.com/>.

Select "SB Collect" from Top Menu that will lead to the next page:



State Bank Collect - Internet Explorer

https://www.onlinesbi.com/sbico STATE B... State Bank Collect

File Edit View Favorites Tools Help

SBI State Bank Collect

Products & Services Know More हिंदी

DISCLAIMER CLAUSE

Terms Used

- > **Corporate Customer:** Firm/Company/Institution (F/C/I) collecting payment from their beneficiaries.
- > **User:** The beneficiary making a payment to F/C/I for the services/goods availed.
- > Bank shall not be responsible, in any way, for the quality or merchantability of any product/merchandise or any of the services related thereto, whatsoever, offered to the User by the Corporate Customer. Any disputes regarding the same or delivery of the Service or otherwise will be settled between Corporate Customer and the User and Bank shall not be a party to any such dispute. Any request for refund by the User on any grounds whatsoever should be taken up directly with the Corporate Customer and the Bank will not be concerned with such a request.
- > Bank takes no responsibility in respect of the services provided and User shall not be entitled to make any claim against the Bank for deficiency in the services provided by the Corporate Customer.
- > The User shall not publish, display, upload or transmit any information prohibited under Rule 3(2) of the Information Technology (Intermediaries guidelines) Rules, 2011.
- > In case of non-compliance of the terms and conditions of usage by the User, the Bank has the right to immediately terminate the access or usage rights of the User to the computer resource of the Bank and remove the non-compliant information.

I have read and accepted the terms and conditions stated above.
(Click Check Box to proceed for payment.)

Proceed

© State Bank of India Privacy Statement | Disclosure | Terms of Use

“Proceed” will lead to the next page:



State Bank Collect - Internet Explorer

https://www.onlinesbi.com/ibico STATE B... State Bank Collect

File Edit View Favorites Tools Help

SBI State Bank Collect

State Bank Collect - State Bank Mops

State Bank Collect / State Bank Collect [Exit](#)

State Bank Collect 09-Jan-2019 [12:23 PM IST]

Select State and Type of Corporate / Institution

State of Corporate / Institution *

Type of Corporate / Institution *

Go

- Mandatory fields are marked with an asterisk (*)
- State Bank Collect is a unique service for paying online to educational institutions, temples, charities and/or any other corporates/institutions who maintain their accounts with the Bank.

© State Bank of India [Privacy Statement](#) | [Disclosure](#) | [Terms of Use](#)

Select

"All India" in "State of Corporate / Institution" & Select "Commercial Services" in "Type of Corporate / Institution". "Go" will lead to the next page:



State Bank Collect - Internet Explorer

https://www.onlinesbi.com/sbico STATE B... State Bank Collect

File Edit View Favorites Tools Help

SBI State Bank Collect

State Bank Collect - State Bank Mops

State Bank Collect / State Bank Collect [Exit](#)

State Bank Collect 09-Jan-2019 [12:25 PM IST]

Select from Commercial Services

Commercial Services Name *

Mandatory fields are marked with an asterisk (*)

© State Bank of India [Privacy Statement](#) | [Disclosure](#) | [Terms of Use](#)

Select **"SBI Infra Management Solutions"** in Commercial Services Name and **"Submit"**

State Bank Collect - Internet Explorer

https://www.onlinesbi.com/sbico STATE B... State Bank Collect


File Edit View Favorites Tools Help

SBI State Bank Collect

State Bank Collect - State Bank Mops

State Bank Collect / State Bank Collect [Exit](#)

State Bank Collect 09-Jan-2019 [12:28 PM IST]

 **SBI Infra Management Solutions Pvt Ltd**
Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, , Mumbai-400021

Provide details of payment

Select Payment Category *

Mandatory fields are marked with an asterisk (*)

Enter Tender ID *

Mandatory fields are marked with an asterisk (*)

- The payment structure document if available will contain detailed instructions about the online payment process.
- Date specified(if any) should be in the format of 'ddmmyyy'. Eg., 02082008

© State Bank of India [Privacy Statement](#) | [Disclosure](#) | [Terms of Use](#)



Select **“Tender Application Fee”** in **“Payment Category”** and enter the **“Tender ID”** exactly as we preloaded with characters in Uppercase only in place of Circle Codes.

The next Page will be ready with few of the Preloaded Tender Details:

The screenshot shows the State Bank Collect web portal interface. The page header includes the SBI logo and the text "State Bank Collect". The main content area displays the details for a payment to SBI Infra Management Solutions Pvt Ltd, located at Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, Mumbai-400021. The form is titled "Provide details of payment" and contains the following fields:

- Select Payment Category * (Dropdown menu): TENDER APPLICATION FEE
- Tender ID * (Text field): MUM2019010005
- Tender Name (Text field): Corp 05
- Open Date (Text field): 06-01-2019
- End Date (Text field): 12-01-2019
- Amount in Rupees * (Text field): 10000
- Vendor Email ID (Text field): [Empty]
- Vendor GST No * (Text field): [Empty]
- Vendor Mobile No * (Text field): [Empty]
- Vendor Name * (Text field): [Empty]
- Remarks (Text area): [Empty]

Below the form, there is a section for user identification:

Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number. This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

- Name * (Text field): [Empty]
- Date Of Birth / Incorporation * (Text field with calendar icon): [Empty]
- Mobile Number * (Text field): [Empty]
- Enter the text as shown in the image * (Text field): 39E10

At the bottom of the form, there are three buttons: Submit, Reset, and Back. A red box contains the following instructions:

- Mandatory fields are marked with an asterisk (*)
- The payment structure document if available will contain detailed instructions about the online payment process.
- Date specified(if any) should be in the format of 'ddmmyyyy'. Eg., 02082008

The footer of the page includes the text "© State Bank of India" and links for "Privacy Statement", "Disclosure", and "Terms of Use".

The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

The MIS information made available to circle authorities at the end of every Tenders will also contain this unique Reference No along with all fields shown in the above Page.



GENERAL TERMS & CONDITIONS

1. **Scope of work** : To conduct Energy & Safety Audit of SBI, LHO Patna and Main Branch, Patna Building, to improve the energy efficiency, proper utilization of energy and control the Noise level of Generators at LHO campus. It also covers Energy management of lighting system, Split Air conditioning system, Central Air conditioning system, Lifts, Solar System, Diesel Generator sets, cabling & wiring and other Electrical system installed at SBI, LHO Patna and Main Branch, Patna

[The Energy Audit may be conducted as per the Guidelines of BEE and Reports may be submitted accordingly]

2. The audit personnel should be well equipped with the energy audit instrument.
3. Detail energy audit report with technical details / readings (like volage, amphere, frequency, thermal temperature of cables, ratings of switchgears etc.) to be submitted by the Auditor to the user.
4. The Auditor has to submit report for remedial measures to improve energy efficiency of the Buildings.
5. Payment will be made only after successfully conduction Energy audit and submitting complete detail report. No advance will be payable.
6. The Audit has to be conduct during office hours i.e.10.00 AM to 5.00 PM.
7. The Auditor has to follow and comply all the safety and security norms as per BEE norms.
8. During Audit the Auditor / Firm shall be entirely responsible for any accident or injury to the operator and generator set. Any insurance in this regard to done by the Auditor / Firm.
9. The Auditors / Firms are requested to visit the site before quoting the rate in the tender.
10. Conditional tenders are liable to be rejected.
11. Bank reserves the right to accept or reject any or all the tenders received without as-signing any reason whatsoever.
12. Interested vendors may submit the following documents, duly signed, in the prescribed format placed in **Envelop-I** marked as “**Technical Bid**”.
 - i) **Tender Cost Details**
 - ii) **Earnest Money Deposit (EMD)**
 - iii) **Tender notice (this is the document you are reading now)**
 - iv) **General Terms and Conditions**
 - v) **Technical Bid (Part-A)**

The **Price Bid** in the prescribed format should be placed in the **Envelop-II** marked as “**Price Bid**”.



The above-mentioned **Envelopes I and II** should be placed together in another envelope super-scribed as **“TENDER FOR ENERGY & SAFETY AUDIT OF SBI, LOCAL HEAD OFFICE, PATNA AND SBI, MAIN BRANCH, PATNA BUILDING”**.

13. **Applications complete in all respects should reach the CIRCLE HEAD, SBI INFRA MANAGEMENT SOLUTION PVT. LTD., 2ND FLOOR, PATNA MAIN BRANCH, WEST GANDHI MAIDAN, PATNA – 800 001 by 3.00 p.m. upto 21.01.2020.** The applications may be submitted either through post / courier or in person. Applications received after the said time and date will not be entertained.

14. The Technical Bids contained in the Application Form will be opened at **3.30 p.m.** on **21.01.2020** in the office of the **CIRCLE HEAD, SBI INFRA MANAGEMENT SOLUTION PVT. LTD., 2ND FLOOR, PATNA MAIN BRANCH, WEST GANDHI MAIDAN, PATNA – 800 001**. The vendors may depute their representative to remain present during opening of the Technical Bid.

15. Evaluation of the Technical Bids will be carried out by a Committee of Bank Officers and the short-listed bidders will intimated suitably. Thereafter, Price Bid will be opened on a specified date and time which will be intimated to the shortlisted bidders in advance. **L1 will be selected on the basis of lower cost charges.**

16. Mere fulfillment of the criteria does not necessarily ensure short listing. Bank reserves the right to reject any or all quotations, without any reason.

17. For queries, please contact:

(1) Chief Manager (E.E.), SBIIMS, CO Patna, Mo : 6206130873
E-mail:headpat.sbiims@sbi.co.in

(2) Shri Shashi Bhusan, Asstt. Manager (E.E.), SBI, LHO Patna
Mobile: 9431818674

Circle Head

SBIIMS, Circle Office, Patna